Tentative Meeting Agenda

October 28, 2019

 3:30 pm – 5:00 pm

Location: ELS 207

Members present: Prathima Appaji, Scott Doig, Dixie Keyes, Kimberley Davis, Jacques Singleton, Audrey Bowser, Susan Whiteland, Nicole Covey, Heloisa CursiCampos via zoom, Mary Jane Bradley

1. Approval of Previous Meeting Minutes
	1. Motion by Susan, second by Dixie, motion carried
2. Develop Action Plan to Address Goals for 2019-2020
	1. Kimberely mentioned we need to ensure our action plan is addressing our areas of work cited from our 2017 CAEP visit. Scott read off the areas we need to address in our plan. Dixie mentioned we could begin with classroom management and measuring P-12 progress.
		1. Employ research based strategies to measure P-12 student progress.
			1. Maybe offer post graduate credit for teachers who agree to participate in a study investigating our completers impact on P-12 student learning. Dixie is going to look at CAEP and investigate options we can consider moving forward.
		2. Recommend partners for EPAC.
			1. We can go with the current partners we have, and committee members can recommend partners to invite.
		3. Diversity Recruitment and Retention Plan. (Review Sample)
			1. Kimberely shared that we have a plan in place for the college. So we essentially need to merge our plan with that one. We need an intiative to get this off the ground to recruit for shortage areas. Dixie’s time with the New Teacher Network can be of great help with this area. Dixie shared relevant info with the committee. Scott shared information about District 4, a group that provides PD for physical education teachers. Dixie also shared about the Master Teacher Symposium. Maybe we can make this a whole group initiative across the EPP with common goals and plans. We also need to do more about student recruitment from areas/locations other than Jonesboro and seek more male students to enter our programs.
		4. Develop Sub-Committee to develop EPP wide Lesson Plan and redesign EPP Wide Evaluation Instrument (Initial Programs).
			1. We would like to adopt a single lesson plan template for all members of the EPP. We primarily want all programs to use the single adopted lesson plan template for all lessons used for edTPA and formative evaluations by clinical and university supervisors. Nicole will email the current template and rubric used by several programs to all committee members. Dixie commented that we can devise a universal template that will meet all of programs needs. Kimberley will contact U of M and ask to see their template and evaluation rubric for lesson planning for us to look at.
		5. Develop plan to address Classroom Management deficiencies among candidates.
			1. Kimberely mentioned there is several factors that need to be identified before addressing classroom management, such as what courses address the topic, who takes the courses, what exactly do these students surveyed have deficiencies with, etc. She also mentioned the lack of a diversity course. Dixie shared that in the mid-level course, students are getting some wonderful information addressing all areas of diversity. She mentioned she could expand that course to address more students/programs needs. It could be an added component to our existing/current courses according to Susan. Scott mentioned we need to ask our students what they need/want. Susan mentioned adding it to the 5 hour course for secondary-dividing it into a 3 hour and 2 hour course and addressing this out in the field. Scott mentioned making the 2 hour course into 2-one hour courses and partner with area school districts. If we go over 120 hours we get penalized according to Dr. Bradley, so we have to be careful when looking at adding hours to programs. The interns already have a survey they complete related to this and they score it high so it might not give us what we need. We address diversity in ELED but its not enough. Dixie mentioned possibly having Friday or Saturday seminars. Nicole mentioned ELED could do this during our senior 1 blocks on Fridays and use this time that is wasted. Audrey mentioned there could be some available time in other programs as well. Lets think creatively! Kimberley stressed we need to look at the current course and see what is being addressed to see where things are lacking. Heloisa mentioned she could incorporate a lot of this into her Ed Psych course. Scott mentioned the application piece is whats missing for his students. What about virtual classrooms where students can practice? Lets look into Note, virtual classrooms with avatars. Scott again stressed partnerships with local schools, partnering with specific classes where they can practice and then debrief. It is a confidence booster for students. Dr. Bradley and Audrey shared concerns specific to professional development schools, things we need to keep in mind. Several of us commented on area schools saying our students are out of touch—not current with research and data on diversity and classroom management--and if we address this four our students, then our faculty will grow as well. Dixie is going to start a chart addressing what is being taught in applicable courses to share with all of us so we can begin to look at the need for updating coursework. Audrey cautioned us to really think about secondary programs and how we address adding coursework because there is a struggle about field placements, and how we can address the needs of our students without adding more hours/courses.
		6. Curriculum and Alignment Sub-committee tasks and meetings.
3. Review EPP Assessment Plan
	1. We looked at the checkpoints for admission to teacher ed. The background check requirement is not new, but is now being enforced. Audrey will add information from the law as supporting information. All current students looking into teacher education are prepared to comply with the new background check expectations. Beginning in December, students will have to provide proof of passing the background check. Information can be found on blackboard under the PEP my organization tab.
	2. Key assessments to identify: EDA, edTPA, Praxis, Internship Evaluations, Technology Evaluations (3 instruments available), Employer Satisfaction Survey, Diversity Survey
	3. We want to make sure EDA is completed by intro teachers and students self-scored by screening.
		1. Lets go back and look at our CAEP feedback and see what we need to have as key assessments.
		2. Nicole will bring the ELED curriculum map with all checkpoints when they occur.
4. Other discussion
	1. SPA reports procedures here at the university—Dr. Bradley shared information with us from the deans meeting.
5. Adjourn
	1. Motion by Nicole, second by Susan, meeting adjourned
		1. Next meeting Monday, November 11th 3:30 pm-5:00 pm